

Guidelines for Physical/Mobility Disability Documentation

The following guidelines are provided for evaluators, physicians, medical professionals, students and family members to guide the process of submitting documentation to the Academic Success Center.

- Documentation submitted should be current and relevant, printed on official letterhead, and signed by the credentialed professional. **Professionals conducting assessment, rendering diagnosis of specific disabilities and making recommendations for appropriate accommodations must be qualified to do so.**
- Evaluators, physicians, medical professionals, etc. are encouraged to submit any prior assessments and/or evaluative reports together with the current documentation.
- A Summary of Performance (SOP), Individualized Education Program (IEP) and/or a 504 Plan may not be sufficient in determining accommodations in college.
- Reasonable accommodations are determined based on the nature and resulting impairment(s) due to the disability.
- While the law requires that priority consideration be given to the specific methods requested by a student, it does not imply that a particular accommodation must be granted if it is deemed not reasonable or other suitable techniques are available.
- Prior receipt of accommodations (e.g., in high school) does not guarantee receipt of the same accommodations at Gordon College.

Diagnosis of existing Impairment and presenting issues

- Statement of diagnosis(es) or impairment(s) and relevant history of impairment.
- Discussion regarding the existence of any other conditions (if applicable).
- Information regarding the individual's presenting issues that significantly impact functioning (ambulation, negotiating stairs, use of wheelchair, etc.). Discussion of the nature, frequency and severity of the condition.
- Information on medication and or treatment if applicable.

Background History

- Discussion of pertinent background information and history of any prior accommodations received.

Recommendations

- Specific recommendations regarding academic adjustments, and/or services including a rationale for each based on the student's functional limitations in the post-secondary context.

**Documentation may be submitted to the ASC:
Academic Success Center
Gordon College
255 Grapevine Road
Wenham, MA 01984**

Email: ASC@gordon.edu

Guidelines/Checklist adapted from the University of Connecticut, Center for Students with Disabilities

