

GORDON COLLEGE

Position Description

Title: Part-Time Brain Health Wellness Coach, Center for Balance, Mobility and Wellness (CBMW)

Function: Under the direction of the Center Director, assist in developing and implementing a cognitive-motor training program that helps clients and members improve their overall cognitive health, reaction time, mobility, and balance.

Description of Duties and Tasks:

Essential Responsibilities:

1. Assist in the creation, development, and marketing of a new brain health program
2. Promote brain health program and actively recruit clients for personalized training services as well as integration with CBMW membership options
3. Assist with program implementation and management
4. Oversee standardized assessments, program design, performance tracking, and documentation for program clients
5. Motivate and assist clients in the brain health program to achieve their cognitive and health related goals.
6. Build relationships with CBMW members, patients, students, clients, program participants, guests, community organizations
7. Assist Wellness Director with light administrative tasks and wellness programming as directed
8. Communicate effectively with Wellness Staff, CBMW office staff, our physical therapy team, students, and members
9. Maintain professional appearance and attitude

Required Knowledge, Skills and Abilities:

In order to fully perform the above functions, the incumbent must possess the following knowledge, skills and abilities, or demonstrate that the major responsibilities of the job can be accomplished, with or without reasonable accommodation, using some combination of skills and abilities.

1. Must profess faith in Jesus Christ as Lord; must accept Gordon's Statement of Faith; must practice Christian values in daily interactions with students, faculty, staff, and the public as outlined by Gordon's Statement of Life and Conduct; and must work to advance Gordon's mission through this position.

2. Candidate must demonstrate interest in advancing the mission of God through direct service to patients and clients consistent with Jesus's mission to love and serve one another "as I have loved you."
3. Must hold a Bachelor's Degree in related field such as exercise physiology, kinesiology or movement science or possess equivalent experience with professional certification(s).
4. Prior knowledge and/or experience with cognitive-motor training
5. Candidate should be highly independent with excellent written and verbal communication skills.
6. Certified in CPR

Position Code: BAL-BHC-1

Grade: 4

FLSA Status: Non-exempt

Hiring Range : \$21-\$25/hr