



### Provider Documentation Guidelines:

*\*Please note, we do not consider any applications requesting housing accommodations for ADHD accommodations/distraction-free environments. Our decision is based on the fundamental design and purpose of campus housing. Residence halls are designed primarily as living and sleeping environments rather than dedicated study spaces. Consequently, dorm rooms are not inherently low-distraction environments for any student, regardless of disability status.*

- Supporting documentation includes **both** a letter from my licensed medical provider along with any other supporting documentation/evaluation/assessment.
- Supporting documentation must be no older than 3 years (as long as the conditions are the same) and must be completed by a licensed medical professional who is not a family member. If this timeline is a concern, please email [housing@gordon.edu](mailto:housing@gordon.edu).
- Clearly state the disability diagnosis and its functional limitations.
- State how these limitations impact one's college housing experience.
- Clearly state recommendations for college-appropriate accommodations. Recommendations should make evident how the disability impacts the student and what accommodations are being requested. Recommendations should come with alternatives in the event that a certain accommodation cannot be fulfilled.
- Must be from a licensed medical or mental health professional.
- Must include the provider's official letterhead, dated, and signed – include state license #.